

Carney Metzger Scholarship Installment Request

Please fill out the following form and enclose all documents to request your scholarship installment be paid. Your scholarship cannot be paid unless you have all the required documentation on this form. Checks will be made out to the school.

Student Name: _____

Student School Number (Student Id Number): _____

Student Phone Number: _____

Payment installment requested:

- 1st payment / semester
- 2nd payment / semester
- 3rd payment / semester
- 4th and final payment / semester

The following required documents are attached:

- Letter of acceptance to the school (required for 1st payment only)
- Class schedule showing 12 hours for the upcoming semester (required for all payments)
- Transcript and or official grades showing GPA (required only for 2nd – 4th payment installments)

School Name & Address to send the Scholarship Check:

Mail this form with your attached documentation to:

Carney Metzger Scholarship
c/o Duane Brown
728 South Main Street
Springfield, TN 37172

Wishing you the best in life,
Duane Brown